

DRAFT 1

**Minutes of the High Wych Annual Meeting of the Parish Electors
Wednesday 17th May 2023 at 7.15pm in
The Green Room, High Wych Memorial Hall**

Cllr Tom Payne (TP)*

Cllr Keith Jordan*

Cllr John Andreotti (JA)*

Cllr David Smith (DS)*

Cllr Carrie Payne*

*** Denotes present**

Present: One member of the public.

Clerk: Colin Marks, Clerk to the Parish Council

ACTION

1. Welcome and introduction: Parish Council Chairman Cllr Tom Payne welcomed everyone and opened the meeting at 7.15pm.

2. Apologies for Absence: District Cllr Ian Devonshire, County Cllr Eric Buckmaster.

3. Minutes of the Annual Meeting of the Parish, 25th May 2022
The Minutes were approved as drafted. The Chairman signed the Minutes.

Clerk

4. Chairman’s personal review of the year 2022/23
The Chairman reported that 2022/23 had been a successful year and that the broader Parish Council initiatives had been met. The new village sign was installed with an unveiling ceremony on the Coronation weekend in May. The annual Scarecrow Festival had once again been a huge success and the Chairman extended his thanks and congratulations to all who had contributed to the event. The upgrading of the children’s playground is slowly progressing and funding approval is being sought. Having announced his intention to retire from office, the Chairman thanked Cllr Dave Smith for standing for election again until the vacancies can be filled by co-option.

5. Parish Council Financial Report 2022/23

Overview for the Annual Governance Accountability Return

Total income	£17,545
Total expenditure	£16,149
Bank balance year end 31/03/23	£15,649

Breakdown

Reserves Brought Forward

- General Reserve - £4,400
- Playing Fields Development - £5,000
- Election Reserve - £400
- Car Park Development Reserve - £2,500
- Community Fund - £1,954

Main Income

- Annual Precept - £15,000
- Allotment Rents - £924
- Pavilion Lease/Insurance - £534
- Donations - £720

Main Expenses

- Allotments Water & Development Grant- £136
- Playing Fields Maintenance (Grass Cutting, Inspections, Litter Picking & Bin Emptying) - £3,579
- Pavilion insurance - £533
- Car Park Maintenance/Loan Repayments - £1,606
- Administration/Clerk/Membership of HAPTC – £5,293
- HWPC Website - £151
- Community Fund payments - £2,675

Grants Given

- Outreach Post Office - £350
- Allen’s Green Association - £1,000
- Jubilee Grants - £500
- Other small grants - £250

Reserves Carried Forward

- General Reserve - £4,400
- Playing Fields Development - £5,000
- Election Reserve - £400
- Car Park Development Reserve - £2,500
- Community Funds - £1,954

6. **Reports from Parish Groups:** None received.

7. **County and District Councillor’s Annual Reports**

- 1. **County Cllr Eric Buckmaster** sent comprehensive report for the year; this is included as an appendix to the Minutes of the May Ordinary Parish Council Meeting held later in the evening.
- 2. **District Cllr Ian Devonshire:** No report received.

8. **Rural police report**

The police sent a report that was presented at the Ordinary Council Meeting later in the evening.

9. **Open forum: Matters raised by the public:** None.

There being no further business, the Chairman thanked everyone for attending and closed the meeting at 8.03pm.

Signed.....**Dated**.....

